

Filed in

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ORDER OF BUS

— OF THE —

LOYAL • FERNWOOD

— OF THE —

CANADIAN ORDER OF ODD

MANCHESTER UN

VICTORIA, B. C.
H. G. WATERSON, PR
1893.

Filed (in Duplicate)

13th April 1893

BY LAWS

— AND —

W. H. Legg

Rep. Gen. G.

ORDER OF BUSINESS

— OF THE —

AL • FERNWOOD • LODGE

— OF THE —

CANADIAN ORDER OF ODD-FELLOWS.

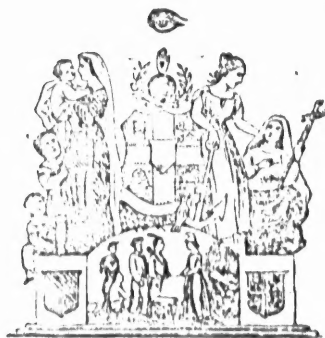
MANCHESTER UNITY.

VICTORIA, B. C.

H. G. WATERSON, PRINTER.

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C. O. O. F.



M. U.

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ORDER OF BUSINESS.

1. Roll Call.
2. Reading Minutes of last meeting.
3. Reading Correspondence.
4. Propositions for Membership.
5. Appointing Investigating Committee.
6. Report of Investigating Committee.
7. Surgeon's Report.
8. Balloting for Candidates.
9. Initiating of Candidates.
10. Reports of Committees.
11. Presenting of Accounts.
12. Receiving Clearances.
13. Unfinished Business.
14. New Business.
15. Good of the Order.
16. Receipts of the Evening.
17. Closing Ceremony.

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BY-LAWS.

SECTION I.

NAME.

Art. 1. This lodge shall be called the Loyal Fernwood Lodge, No. 178, of the Canadian Order of Oddfellows, Manchester Unity, under the authority of the Grand Lodge of Canada.

SECTION II.

MEETINGS.

Art. 1. The regular meetings of this Lodge shall be held every first and third Friday of each month.

Art. 2. The Lodge shall open not later than 7.30 o'clock in the evening from the first of October to the first of April, and not later than 8 o'clock in the evening from the first of April to the first of October.

Art. 3. Special meetings may be called by the N. G. at his discretion, or at the written

request of five members in good standing, or by the vote of the Lodge, and in either case the members must be notified by the Secretary. At such special meetings no business other than that for which the meeting was summoned may be transacted.

Art. 4. Quarterly meetings and returns, see Section L, Constitution.

Art. 5. Intoxicating liquors shall not be allowed in the Lodge room, nor shall members retire to partake of said liquors and re-enter the room the same night. Smoking shall be strictly prohibited in the Lodge room at all times.

Art. 6. No member shall retire without leave of the N. G., and during the opening, closing, or taking the ayes or nays, the doors shall be kept closed.

SECTION III.

MEMBERSHIP.

Art. 1. Every person initiated into this Lodge shall be qualified as provided for in Section II, Art. 16, Constitution.

SECTION IV.

ENTRANCE FEES AND CONTRIBUTIONS.

Art. 1. The Initiation fee of this Lodge shall be as follows:—

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For candidates	18 to 25 years of age,	\$ 7 50
"	" 25 to 30 " " "	10 00
"	" 30 to 35 " " "	12 50
"	" 35 to 40 " " "	15 00
"	" 40 to 45 " " "	17 50
"	" 45 to 50 " " "	20 00

The fee to be paid thus: \$2.50 on proposition, \$2.50 on initiation, and the balance before the expiration of six months from initiation.

Art. 2. Contributions of the Lodge shall be, for members aged at initiation:

18 to 25.....	70c per month
25 to 35.....	75c " "
35 to 45.....	80c " "
45 to 50.....	85c " "

Art. 3. One dollar shall be charged each degree, except to charter members, who are entitled to all degrees without charge.

Art. 4. There shall be an assessment of 25 cents per member per quarter to go to the uses of a contingent fund. This fund to be further augmented by entertainments, profits on regalia, fines, etc., and to be devoted to such purposes as the Lodge may direct.

Art. 5. Every applicant to this Lodge shall pay the physician the sum of \$1.00 for examination, the same to be refunded to applicant by the Lodge in case the Lodge refuse admission.

BY LAWS.

SECTION V.

APPLICATION OF FUNDS.

Art. 1. Every member in good standing having taken the four fundamental degrees, and having been a member of this Lodge for six months, shall in case of sickness or other disability preventing him from attending to or supervising his business, be entitled to sick relief at the rate of seven dollars per week for a period not longer than twenty-six weeks, and five dollars per week thereafter as long as such illness lasts. No benefits shall be allowed for sickness which does not exist for at least one week. Benefits shall be allowed for fractional weeks in all cases where sickness has existed for the period of one week. The application for sick allowance must be made in the form provided for that purpose, and be accompanied by the physician's certificate. The N. G. and V. G. shall visit the sick members alternate weeks, and pay over to them the sick benefits and take a receipt for same.

Art. 2. Members ceasing to receive sick pay by reason of recovery, and fall sick again with the same disease within six months after recovery, shall be placed in the same position as regards sick benefits in which they were on recovery from previous sickness; but if taken sick with some other disease within said six months, they shall be entitled to full benefits, and in all cases, if taken sick after six months from date of recovery of previous sickness, he shall be entitled to full benefits.

Art. 3. When a member is on the sick list he shall not frequent gambling-houses or saloons, nor become intoxicated, under a penalty of forfeiture of sick pay and a fine of five dollars for first offence. If the offence is repeated he shall be expelled from the Lodge.

Art. 4. No member receiving the sick benefits of this Lodge shall be out before 7 a.m. and not later than 8 p.m. from the first of May to the first of October, or before 9 a.m. or not later than 5 p.m. from the first of October to the first of May, unless by the consent of the Lodge physician; and all members, to receive full sick benefits, must take the four fundamental degrees, or they can only demand two-thirds benefits for sickness.

Art. 5. The funeral benefits of this Lodge are seventy-five dollars on the death of a member, and twenty dollars on the death of a member's wife. \$37.00 of the sum of \$75.00 payable on the death of a member is to be taken from the general fund of this Lodge, the balance as provided for in Section F, Art. 2, Constitution.

Art. 6. The physician shall be paid quarterly at the rate of \$3.00 per annum for all members good on the books at the end of the quarter.

Art. 7. The Corresponding Secretary shall be paid quarterly at the rate of 25 cents per member per annum.

Art. 8. The Financial Secretary shall be paid

quarterly at the rate of 25 cents per member per annum.

Art. 9. No part of the funds of the Lodge shall be devoted to any purpose except the ordinary working expenses and charitable uses of the Lodge; any proposition otherwise shall be considered at a summoned meeting only due notice of which shall be given to every member), and such a proposition to be carried must have a two-thirds vote of the members present at such meeting.

SECTION VI.

DUTIES OF THE OFFICERS.

Art. 1. The Noble Grand shall preside at all meetings, shall preserve order and decorum, and may enforce the same by a fine of not less than one dollar nor more than three dollars, but his decisions on all questions shall be subject to appeal; he shall strictly enforce the provisions of the Constitution and By-Laws, and that all officers of the Lodge and members and committees perform their respective duties as required by the usages of the Order and by the Constitution and By-Laws, and enforce all fines and penalties imposed by the Constitution and By-Laws or by a vote of the Lodge. He shall appoint the majority of all committees (if not otherwise directed). On the night of his installation he shall appoint, subject to the approval of the Lodge, a Finance and Visiting Committee. He shall give the casting vote on all questions before the Lodge except in the elec-

tion of officers, when he shall be entitled to vote, inspect and announce the result of all ballots, or other voting. He shall have charge of the charter, which he must have in the Lodge; he shall sign all drafts upon the treasurer for such sums as may have been ordered by the Lodge, and perform all other duties appertaining to his office. He shall not make or second any motion or resolution, or take part in any debate while in the chair, but may make suggestions or point out errors. Previous to closing the Lodge he shall ascertain from the Financial Secretary the amount of receipts since last previous meeting, and of the Treasurer if he has received the same, and he shall request the Corresponding Secretary to make a note of the same.

Art. 2. The Vice Grand shall assist the N. G. in presiding over the Lodge, appoint the minority of all committees, have special charge of the door, and in the absence of the N. G. preside in his stead and perform all the duties required by the laws and usages of the Order and the Constitution and By-Laws.

Art. 3. The Recording Secretary shall keep correct minutes of all proceedings, fill up all certificates granted by the Lodge, write and issue all communications, summonses and notices required, and attest all drafts for money ordered to be paid at a regular meeting; he shall endorse upon all applications for membership the names of the investigation committee, and forthwith hand a copy of the same to

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the chairman of said committee; he alone shall have, safely keep, and use (when ordered) the Seal of the Lodge. He shall enter the name, age, occupation and residence of all candidates upon the minutes, with the names of the proposer and seconder, stating whether the candidate makes application to join the Lodge by initiation or deposit card; he shall enter a brief statement of the contents of all communications, petitions and memorials upon the records, and shall enter all special communications from the Grand Lodge and reports of committees in full upon the records; he shall perform the duties laid down in Section L, Art. 1 and 5, of the Constitution, and such other duties as are required of him by the Lodge and the usages of the Order, and shall deliver to his successor all books, papers and other property pertaining to his office.

Art. 4. The Financial Secretary shall keep correct and faithful accounts between the Lodge and its members, receive all moneys due to the Lodge, and pay the same at close of each meeting to the Treasurer, taking his receipt for the same. He shall, one week after the expiration of each quarter ending first of January, first of April, first of July and first of October, notify each member who is thirteen weeks in arrears, and in the event of any brother neglecting or refusing to pay the same when duly notified, he shall report to the Lodge. He shall have a ledger, cash and receipt books, keeping the former posted every quarter. He shall keep a list of the members given degrees and the date

and name of the degree. He shall assist the Recording Secretary in making up the regular returns for the Grand Lodge, render an exact account of the state of his books, together with lists of brothers who have ceased to be members; and he shall, prior to his installation, execute to the Trustees of this Lodge a joint and several bond in the penal sum of Two Hundred dollars, with two good and sufficient sureties, to be approved of by the Lodge for the faithful performance of his duties.

Art. 5. The Treasurer shall, prior to his installation, execute to the Trustees of this Lodge a joint and several bond in the penal sum of Five Hundred dollars, with two good and sufficient sureties, to be approved of by the Lodge for the faithful performance of his duties. The bond, when approved of, shall be entered in full upon the minutes. He shall receive all moneys of the Lodge, and deposit the same in the Bank of British Columbia to the credit of the Lodge, except a sum at no time to exceed fifty dollars, which may remain in his possession for the payment of small accounts. He shall pay all orders signed by the N. G. and V. G., voted by the Lodge, and attested by the Recording Secretary under the Seal of the Lodge. He shall every regular Lodge meeting place on the Recording Secretary's desk his bank book for that officer's and the N. G.'s inspection. He shall deliver to his successor in office all books, papers, funds and other property belonging to the Lodge.

Art. 6. Any officer absenting himself from the Lodge for three successive meetings, except in case of sickness or absence from the city, or any officer for misconduct or neglect as such, may be removed by a vote of two-thirds of the members voting at the next meeting after a resolution thereof has been offered to the Lodge. See also Section II, Art. 10, Constitution.

Art. 7. The Trustees shall collect all rents and interest monthly, and pay the same to the Lodge. It shall be their duty to draw from the Treasurer from time to time (in drafts drawn in regular form) such sums of money as the Lodge shall direct, and deposit the same at interest in a chartered bank at Victoria, British Columbia. All property and moneys drawing interest shall be held and deposited in the name of the Trustees, and no money so deposited shall be withdrawn from the bank unless a cheque for same be signed by the Trustees and countersigned by the N. G., the V. G. and the Recording Secretary, and have the Lodge Seal affixed. In the event of one or more of the Trustees dying, or leaving the Lodge, or being suspended, or expelled, or otherwise unable to attend to duties, another or others shall be elected in his or their stead, and the bank so notified. Each Trustee, previous to entering upon the duties of his office, shall give a joint and several bond, payable to the N. G. and V. G. of this Lodge, with two sureties, to be approved of by the Lodge, in the sum of One

Thousand Dollars, or such sums as shall from time to time be required for the faithful performance of their duties, and these bonds shall be entered in full upon the records.

SECTION VII.

PHYSICIAN'S DUTIES.

Art. 1. The Lodge shall appoint a regular physician to thoroughly examine candidates for admission and persons lodging their cards or clearances into the Lodge, to attend the sick members, and sign each sick declaration or certificate of health. Should the sick member be able to walk to the physician's office and it be proper for him to do so, he shall attend the physician during his consultation hours. The medical officer shall be elected for twelve months, and shall be eligible for re-election. He shall be paid quarterly at the rate of three dollars per annum for all members good on the books, and shall provide all sick members with the requisite medicines. He shall not be compelled to attend any member for sickness that has been brought on by drunkenness or other misconduct.

Art. 2. The physician shall collect from each applicant the sum of \$1.00 for the examination, otherwise this Lodge will not be responsible for the payment of same.

SECTION VIII.

COMMITTEES.

Art. 1. The Finance Committee shall be elected half-yearly, and shall consist of three members of the Lodge. They shall meet each regular Lodge night previous to the presenting of the accounts, and examine all bills to be paid by the Lodge, and, if found correct, attest accordingly, and no money shall be paid unless the account has been passed by this committee and approved of by the Lodge.

Art. 2. The Investigation Committee shall consist of three members of this Lodge, who shall be appointed by the N. G. and V. G. at each Lodge meeting; said committee's duties to consist of investigating the character of every proposed candidate and to report to the Lodge.

Art. 3. The Visiting Committee shall consist of seven members, appointed every six months by the N. G. It shall be their duty to visit all members of the Lodge known to be sick; to render such assistance as such may require and allow, and to continue to visit them at least once a week until restored to health, such visits not to be made on the same day.

Art. 4. All reports and resolutions of committees shall be submitted in writing and read to the Lodge by a member of the committee, and no report shall be received unless it be signed by a majority of the committee; provided, that the minority may present their

opinion in writing to the Lodge. No committee shall be discharged until all debts contracted by the committee have been paid.

Art. 5. All committees shall appoint their own chairman (except such as are appointed by the Lodge or N. G.), whose duty it shall be to see that all members of committees perform their duty, and notify members of the same. Any chairman failing to do his duty shall be fined the sum of one dollar, unless a reasonable excuse is given by the same and accepted by the Lodge.

Art. 6. Every member of a committee who may fail to perform his duty shall, unless a reasonable excuse be given and accepted by the Lodge, be reprimanded by the N. G. at his first appearance in the Lodge after the offence.

SECTION IX.

REGALIA PRESENTATION.

Art. 1. On the N. G. leaving his chair to occupy the P. N. G. chair, he shall be presented by the Lodge with a P. N. G. regalia.

SECTION X.

EMBLEM COMPETITION.

Art. 1. This Lodge shall present to the brother who brings in the largest list of propositions for membership, during each term, a member emblem framed, provided he bring no less than ten members.

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BY-LAWS.

SECTION XI.

REGISTER.

Art. 1. This Lodge shall have a book in which shall be entered the names of all persons rejected, suspended or expelled by this or any other Lodge of which they may have received due notice, with the date and cause of such suspension or expulsion.

SECTION XII.

FUNERALS.

Art. 1. In the event of the death of a brother, the Secretary shall notify the members to attend the funeral, the N. G. or Secretary having obtained the wishes of the deceased's friends to that effect. Every brother who can attend is requested to appear in mourning.

Art. 2. The N. G., V. G. and conductor of the Lodge shall conduct the funeral procession and all matters connected therewith. The brethren of the Lodge of which the deceased was a member shall walk foremost in the procession, followed by other Lodges according to their seniority in the Order.

SECTION XIII.

CHURCH PARADE.

Art. 1. This Lodge shall hold a church parade once during each year in June, at such a

and at 7. 22. 1890

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place of worship as the Lodge may determine. All members shall be notified to attend, and any such non-attendance, except through sickness or absence from the city, or failure to send an excuse, shall be dealt with as the Lodge may determine.

SECTION XIV.

REVISION OF LAWS.

Art. 1. No part of the By-Laws shall be repealed, suspended, altered or annulled, except at a summoned meeting (previous to which a proposition in writing be made at least two regular Lodge meetings previous to the time of its being acted upon), when if two-thirds of all the members present vote in favor of such proposition, it shall be adopted.

SECTION XV.

BY-LAWS.

Art. 1. These By-Laws shall take effect from their adoption by the Lodge.

SECTION XVI.

REGISTRATION.

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Art. 2. These By-Laws were revised and finally adopted January 26th, 1893.

GEORGE SNIDER, N. G.

S. F. MCINTOSH, V. G.

G. E. WILKERSON, R. Sec.

A. R. SHERK,

W. J. DWYER,

J. S. KENDELL, } By-Law Com.

I have examined the aforesaid By Laws, and find them strictly in accordance with the Constitution.

(Signed) JAMES RAMSAY, D.D.G.M.,
District No. 7,

Vancouver, B. C.

February 11th, 1893.

were revised and
1893.

DER, N. G.
OSH, V. G.
ERSON, R. SEC.

} By-Law Com.

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